

## **WATERFRONT AND SOLENT PATIENT PARTICIPATION GROUP**

### **Minutes of the PPG Annual General Meeting held on Thursday 18 October 2018 at 7.15pm at the Parish Hall, Hythe**

PPG present: Colin Bell (Chairman), Alan Johnston (Vice Chairman), Gill Johnston (Treasurer), Pauline McMahon, June Matthews, Polly Read, Pam Sexton, Sandra Wilkinson and Jill Tomlin (Secretary)

In attendance: Dr Andy Hoyle

Apologies: Dr Simon Sherwin

The meeting was attended by approximately 60 patients from the Practice.

#### **Welcome**

Colin Bell, Chair of the PPG welcomed everyone to the meeting and expressed his pleasure at seeing so many people there. This included particularly, David Slattery, pharmacist from the local Day Lewis branch and Lynn, the Surgery Prescriptions Clerk in view of the presentation to follow.

He proceeded to present his annual report as follows: -

*“Another Autumn is here and it that time of the time of the year again when the Committee of the PPG has to give an account of its stewardship for 2018. All 7500 or so adults who are registered with this practice are eligible to form part of the Patients Participation Group. The PPG Committee is a small group that attempts to form a bridge between the health professionals and the whole patient body. Let me introduce you to the Committee members who have worked on your behalf throughout the year. Alan Johnston, Vice Chairman, Gill Johnston, Treasurer, Jill Tomlin, Secretary, June Matthews, Pauline Mc Mahon, Polly Read (Unofficial fund raiser tombola and raffle supremo), Pam Sexton and Sandra Wilkinson*

*The Committee has continued to be an effective and committed group. We have eight Committee meetings held in the evening throughout the year. Each meeting is attended by either Dr Sherwin or Dr Hoyle who stay after the surgery closes at 6.30 on Thursday evenings. This shows the bond between the PPG Committee and the health professionals and illustrates why our PPG is held up as an example of good practice throughout West Hampshire.*

*I give my wholehearted thanks to everyone on the Committee. Each one has been steadfast and has worked thoughtfully and enthusiastically throughout the year. Some have had to face bereavement and serious family illness but these hardships have not reduced their commitment to the task nor their desire to do a good job.*

*I would also like to thank Dr Sherwin for his prompt and cheerful way in which he publicises our Committee minutes and agenda and our Open Meetings on the screens in the waiting area in the surgery and on the internet. This really helps to keep everyone informed of what is going on throughout the year. In addition, there is a blue file in the waiting area that contains the Agenda and Minutes of each PPG Committee Meeting. It is there for you to read whilst you await your appointment.*

*It is our aim to be open and transparent and to keep you fully informed. If there are other ways you would like us to provide more information, then please tell me or a Committee member. We are always looking for new ways to engage with as wide a range of people as possible. If you have ideas share them with us. I am very grateful to our loyal band of helpers who are tremendously helpful at Open Meetings and the Flu Clinic. Even if you do not want to be on the Committee, please come forward as a helper at our Open Meetings and the Flu Clinic.*

*In a few moments, Dr Andy Hoyle will tell you about the new and spacious consulting rooms that have been built as well as an increasing number of staff and improved services. Inevitably, there will be items that are needed but may not automatically be available through public funding. If you really want to show your appreciation for our Practice I would encourage you to send donations made payable to the Waterfront and Solent PPG. The PPG does not have to pay tax on donations but all donations made payable direct to the Surgery are liable to tax. It would be a tangible thank you to the health professionals and other staff if a substantial amount could be given to provide equipment that may well help you or a family member in the years to come. I would urge you all to give an early Christmas present to Waterfront and Solent this year!*

*One of the tasks the Committee decided needed doing was to update the Constitution. Over the years it had become a bit obsolete in places. It seemed a simple task but in reality, required a great deal of painstaking and detailed work. I would like to thank our Secretary, Jill Tomlin, for her dedication to this task. It is on the PPG part of the surgery website should you wish to peruse it. I am sure that you will be impressed.*

*You will have noticed that we have brought this AGM and Open Meeting a month earlier this year to avoid the darker evenings. October will now be the month for this event in the future. We are already making some plans for our April meeting which will be held here. Do please continue to support us and bring your friends. It might well be quite a different type of meeting!*

*I believe that the Waterfront and Solent Surgery is the best surgery in the area. It is staffed by health professionals who are dedicated knowledgeable and above all caring and have empathy with their patients. We should be grateful to them all and their support team for all they do to help and care us day by day."*

### **Treasurer's Report 2017/18**

Gill Johnston presented her report. Income included donations of £350, collection tins £26.74, raffles £154 and bank interest of £0.37 making a total of £531.11. Expenditure included £48.69 for hire of the hall, raffle prizes at £15 and refreshment costs for AGM of £9.79 resulting in a total of £73.48. The balance in the bank was £1,327.10.

### **Any Other Business**

There was none.

## **Committee for 2018/2019**

Dr Hoyle took the Chair for this item and announced that due notice of the AGM was made public on the surgery web site, waiting area screens, in the Herald and by texts to patients. Nominations for the 2018/19 PPG closed on the due date and as there were no new ones, the existing Committee was confirmed in post.

## **Date for 2019 AGM**

To be confirmed.

## **An Update on the Practice**

Dr Hoyle reported that 2018 had been a very busy year with many changes. Some new faces have started and some have left due to retirement and new ventures. The biggest impact was, however, the surgery extension which provided 2 spacious. new ground floor consulting rooms and an upstairs meeting room, all part-funded by NHS England. When Dr Hoyle joined the practice 5 years ago, the building was not bid enough then and that problem has substantially increased over the 5 years. The actual building work was almost completed and he thanked everyone for their patience during the process. He had been very worried about the possible upheaval with builders on site but they had minimised the effect on patients and activities at the surgery. A new telephone system was about to be installed and on completion of that work, the new rooms would be brought into use.

As from 26 November, the Practice would become a Training Practice when Dr Victoria Blyth would start. She was starting work again after maternity leave and had already visited and met her future colleagues. The appointment of a retained GP was also imminent, part-funded by NHS England which would also considerably assist the work of the Practice. All this would not have been possible without the extra space afforded by the extension.

He thanked everyone for coming and commented on the large turnout. The Deanery who had visited to assess the suitability to become a Training Practice had been very impressed with the regular large Meeting attendances and the loyalty of the patients.

## **Making the Most of Medicines – Presentation by Neil Hardy, Associate Director of Medicine Optimisation at the West Hants CCG**

Gill Johnston took the Chair and introduced Neil Hardy. After firstly establishing his local connections with the local area, Neil gave his presentation to the meeting. His Power Point presentation is now on the PPG Section of the Practice web site.

Neil also responded to questions from patients which covered the current emergency with the supply of epi pens, the effect of Brexit on the availability of drugs, the UK's continued involvement with the European Medicines Agency and there being no need to stock-pile medicines.

## **Vote of Thanks**

Jill Tomlin expressed the thanks of the meeting to Neil for a very informative and useful presentation on medicines. Several members of the audience stated that it had been one of the most interesting talks at a PPG Open Meeting.

**Raffle**

The winners of the raffle were presented with their prizes.

The meeting closed at 9.15pm

Jill Tomlin

PPG Secretary

October 2018