

GUISELEY AND YEADON MEDICAL PRACTICE

Yeadon Community Health Centre 17 South View Road Yeadon Leeds LS19 7PS

TEL 01138879742

01/11/2023

Dear

We have noted from our records that you have a long-term health condition. We wanted to update you on our new process for your clinical review.

We utilise an application that send you reminders when your annual review is due (note some health conditions require a bi-annual review). This is usually in the form of a text message, however, if you are unable to receive text message this would be a letter.

The reviews have three parts:

Part 1: this is an appointment with one of our Health Care Assistants to complete required blood tests, and other clinical checks such as your blood pressure, and to ask how you have been getting on with your general health and medication.

Part 2: this is when our Practice nurse team review your blood test results, and other information gathered by the Health Care Assistants to see what happens next. This will likely be one of three outcomes 1) everything is in range and as it should be, and you have raised no concerns with your health, so the Practice Nurse does not require any further contact with you. 2) You have raised some concerns or one of your test parameters may be slightly out of range, so the Practice Nurse feels a telephone call should be booked to discuss further and make a plan. You will be contacted to book this appointment (this will likely be by text message but may be by phone call). 3) The Practice Nurse feels a face-to-face review would be most appropriate due to concerns raised or test results (this does not mean something sinister is wrong, it may just be easier to discuss complex information face to face). Again, we will contact you to book this appointment (again either by text message or phone call).

Part 3: this is your medication review either with a member of our clinical team (GP or Nurse Practitioner) or with our Clinical Pharmacist. If the Practice Nurse has reported all is well and completed your review with no advised changes (for example an increase in medication or a new medication) then it is unlikely you would need an appointment so our team will review and reauthorise your medications for a further year. If you have raised concerns about your medication or the Practice Nurse has made suggestions, you

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would have a telephone appointment with the team to discuss further. We would contact you and let you know about this appointment (by text message or telephone call).

Any advice for your long term condition management will be provided by the Practice Nurse. This would generally be an electronic link. If you need this in a different or specific format (such as large print paper copy) please do let the Practice Nurse know.

At this point your annual review is complete and we will see you again when you are prompted to make your appointment next year. If you have concerns about your general health or long-term condition in the meantime, please do make an urgent or routine appointment with the team.

Yours Sincerely

All the team at Guiseley & Yeadon Medical Practice.